



Minutes

BRAZOS VALLEY GROUNDWATER CONSERVATION DISTRICT

112 West Third Street
Hearne, Texas

Regular Board Meeting

Thursday, September 13, 2012, at 3:00 p.m.

Board Chairman Steve Beachy called the meeting to order at 3:05 p.m.

Directors present:	Steve Beachy,	President
	Bryan F. Russ, Jr.,	Vice-President
	David Stratta,	Secretary
	Kent Watson,	Treasurer
	Pete Brien,	Director
	Mark Carrabba,	Director
	Stephen A. Boykin,	Director
Absent:	Tom McDonald,	Director
Staff present:	Alan M. Day,	General Manager
	Monique Norman,	Attorney
	Cynthia Lopez,	Office Manager
	Carlos Rodriquez,	Field Operations Manager

Pledge of Allegiance

1. Discussion and possible action on the following
Drilling/Operating Permit Application:
 - A. One (1) new well for Mary Ann Cotropia. The well will be located at 15508 Muse Road for a total of 65 acre/feet per year for agricultural irrigation on a 32.50 acre tract. The well will produce from the Brazos River Alluvium Aquifer. **A motion was made by David Stratta, second by, Mark Carrabba, to approve the Drilling/Operating permit application as presented from Mary Ann Cotropia with inclusion to the special provisions/notes section of the permit, that the production from this well may be aggregated with production from permittee's other wells on that farm. Pete Brien abstained, the motion passed.**
2. Discussion and possible action on the Minutes from the August 9, 2012 Regular Board Meeting. **A motion was made by Pete Brien, second by, Bryan F. Russ, to approve the Minutes from August 9, 2012 as presented. The motion passed unanimously.**
3. Review and authorization of payments made for services rendered for the month of August 2012. **A motion was made by Kent Watson, second by Pete Brien to approve the payments as presented. The motion passed unanimously.**
4. Discussion and possible action on 2012 Budget adjustments and amendments. **A motion was made by Bryan F. Russ, second by Pete Brien to adjust the budget to pay the agenda item #14 that was approved for Cynthia Lopez, Office Manager. The motion passed unanimously.**

5. Discussion and possible action authorizing the General Manager to have check signing authority for expenses not to exceed \$500.00. **A motion was made by Stephen A. Boykin, second by David Stratta to authorize the General Manager, Mr. Alan Day to have check signing authority for expenses not to exceed \$500.00. The motion passed unanimously.**
6. Discussion and possible action on contracting with the Accounting firm of Durst, Milberger, Nesbitt & Ask, LLP, in the amount of \$3,465.00 for conducting the Districts annual financial audit for fiscal year 2011. **A motion was made by Pete Brien, second by Bryan F. Russ, to contract with Durst, Milberger, Nesbitt & Ask, LLP, accounting firm for the 2011 Audit. The motion passed unanimously.**
7. Discussion and possible action on the Purchasing Solutions Alliance (PSA) agreement with the Brazos Valley Council of Governments (BVCOG). **A motion was made by Pete Brien, second by David Stratta, to approve the agreement with Purchasing Solutions Alliance (PSA) with the Brazos Valley Council of Governments (BVCOG). The motion passed unanimously.**
8. Discussion and possible action on Board Committee Assignments. **After much discussion no action was taken on this agenda item at this time.**
9. Discussion and possible action on Health Insurance providers for District employee's. **Brian Stallones, Financial Professional for ANCO, Insurance, presented to the Board the various health insurance providers for the District. After much discussion, a motion was made by Bryan F. Russ, second by David Stratta, to accept the Blue Cross proposal for health care for the District employee's. The motion passed unanimously.**
10. Discussion on Retirement and Life Insurance for District employee's. **Alan M. Day, General Manager updated the Board on the Texas County and District Retirement System. This agenda item will be discussed and possible action taken at the October 11, 2012 Regular Board Meeting.**
11. Discussion of Proposed Rail Project in Robertson County and how it relates to the District Groundwater resources. **David Stratta, Director briefed the Board on the concerns of the Rail Project in Robertson County.**
12. Discussion and possible action on Sabrina Brown contract. **A motion was made by Kent Watson, second by Pete Brien, to pay Ms. Brown's invoice for the month of September, 2012 and notify Sabrina Brown that the District will not be requiring her services or representation. The motion passed, opposed were Director's Bryan F. Russ and Stephen A. Boykin.**

Closed Session from 4:25 p.m. to 4:46 p.m.

13. Closed Session: Government Coe 551.071 - .076 - To deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a Board member or District employee. (Regarding Interim pay for employee Cynthia Lopez, Office Manager).

Open Session at 4:46 p.m.

14. Discussion and possible action regarding matters discussed in Closed Session. (Regarding Interim pay for employee Cynthia Lopez, Office Manager). **A motion was made by Stephen A. Boykin, second by David Stratta, to pay Cynthia Lopez, Office Manager the sum of \$15,000, and an additional one week paid vacation for this year. The motion passed unanimously.**

15. General Managers Report

- Financial Reports
- Palmer Drought Severity, Crop Moisture, Additional Precipitation Needed Indexes
- Number of wells monitored for the month of August 2012

General Manager, Alan M. Day, presented the Board with the financial reports for the month of August 2012, the current status of the PDSI, Drought Severity and Crop Moisture index report. He also briefed the board on his attendance at the Texas Groundwater Summit from the 28th – 30th of August, 2012, his visit with Kathleen Turner Jones, General Manager of Lone Star Groundwater Conservation District in regards to the education program for water conservation in their schools. He also mentioned his attendance at the Pidgeon Center in Franklin, TX for the Christmas Tree Growers meeting in regards to Texas Water law and how groundwater districts interact, his meeting with Robertson County Farm Bureau in regards to water conservation.

Carlos Rodriguez, presented the Board with the wells monitored, a total of eighty-one (81) wells monitored, forty-five (45) in Robertson County, and thirty-six (36) in Brazos County.

16. Legal Report

Monique Norman, did not have anything to report.

17. Hear Visitors

18. Discussion and possible future agenda items.

19. Adjourn

Signed this 11th, day of October, 2012



David Stratta, Secretary

The Board of Directors may meet in closed session, pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071-551.076, to:

- (1) consult with attorney;
- (2) deliberate regarding the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third person;
- (3) deliberate a negotiated contract for a prospective gift or donation to the District if deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third person;
- (4) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a Board member or District employee;
- (5) to receive information from employees or question employees, but not deliberate public business or agency policy that affects public business; and
- (6) to deliberate the deployment or specific occasions for implementation of security personnel or devices.

The Board may also meet in open session on these matters as required by the Texas Open Meetings Act, Texas Government Code § 551.102.

**** Agenda items may be taken out of order at the discretion of the Board Chairman**