

## **Item 8 – Personnel/RFP Committee Recommendations**

Committee Members: Pete Brien (Chair), Bill Harris, Jan Roe

The Requests for Proposals Committee met at 1:00 p.m. on Monday, September 13, 2017 to discuss professional services rendered during 2018, determine if a need existed to send out requests for proposals on any of the service positions, and develop recommendations for the Board to consider at the October 11, 2018 board meeting.

After discussion of professional services rendered during fiscal year 2018, the following recommendations were developed for the Board's consideration:

1. **Hydrogeological** – WSP-USA (John Seifert) met and exceeded performance expectations and should be retained for fiscal year 2019.
2. **Legal** – Monique Norman met and exceeded performance expectations and should be retained for fiscal year 2019.
3. **Legislative Consultant** – Heather Harward was retained early in the 85<sup>th</sup> Legislative Session to lobby for the interests of the District. Heather far exceeded expectations and should be retained for fiscal year 2019.
4. **Hosting of District Data/ArcGIS** – Halff Associates continued to work closely with District staff in developing our database portal performing at a very high level. Retention of services for fiscal year 2019 is recommended.
5. **Auditing** – Milberger, Nesbitt, and Ask continued to meet District expectations. It is recommended that the district continue to use these services for audit purposes in fiscal year 2019 with the following statements;
  - Russell Armagost is currently the only auditor on staff.
  - Russell's audit has reviewed by one on the principles in the firm each year he has audited the District.
  - We will require the review alternate among the principles each year in order to get an objective evaluation of the audit.
6. **Information/Technology** – Jeff Skelton has been the only IT contractor retained by the District since its inception. Jeff continues to do an outstanding job and should be retained for fiscal year 2019.

It is the recommendation of the General Manager that the Board accepts and approves the professional service contractors proposed by the Personnel/RFP Committee.