

Item 4 | Addendum to the 2023 District Operating Budget | Vendors

During the past two months, it has been suggested that during the budgeting process District Staff detail the vendors receiving recurring payments throughout the fiscal year and the projected amount of total annual payments to those vendors. Once approval of the Operating Budget occurs, approval of the recurring payments has also occurred alleviating the need for the Board to ratify invoices for services rendered by those vendors.

Attached is a line item listing of expected vendors and projected payments to be made and associated with current 2023 District Operating Budget.

The General Manager requests that the Board approved the listing of vendors and projected expenditures as an addendum to the 2023 District Operating Budget.

Brazos Valley Groundwater Conservation District
Approved Amended Operating & Capital Budgets January 12, 2023

	Approved Budget FY 2022	Approved Budget FY 2023	
Estimated 2023 Fee Collection - \$774,642.77			
Supplies			
Computing Services /Hardware/Website	\$4,000.00	\$ 7,000.00	New hard drive, screen, etc./computer repair/software programs Adobe Acrobat DC Pro - \$650 Microsoft Office 365 Business - \$1,450 Trend Micro - \$100 GoDaddy - \$750 Dell - \$4,000
Office Supplies/Services	\$10,000.00	\$ 10,000.00	Supplies/UBEO/copies/Quill UBEO - \$4,200 UBEO LLC - \$2,000 Quill - \$3,300 Batteries Plus Bulbs \$250
Postage	\$1,250.00	\$ 1,250.00	Stamps/box rental United States Postal Service \$1,200
Public Education	\$35,600.00	\$ 40,200.00	Educational supplies, etc. Texas AgriLife Extension - \$200 Brazos 4-H Adults Leaders- \$300 Texas 4-H Youth Development Foundation- \$2500 Firmen Business Forms (tri-fold brochures) \$500 Hach Company (lab supplies) - \$3,000 KBTX Media - \$21,750 Katina Osth (part-time help) - \$3,000
Field Services	\$2,000.00	\$ 2,000.00	Field/monitoring supplies/gauge calibration/2 new steel tapes/ 2 reels/2 new GPS devices **** Solonist Canada Ltd. (E-line supplies) \$750 Hatfield & Company (gauge calibration) \$300 Linde Gas & Equipment (helium) \$200 Eno Scientific \$500 Hearne Ace Hardware - \$250
Miscellaneous	\$500.00	\$ 500.00	Petty Cash (Postings, etc.)
Subtotal	\$ 53,350.00	\$ 60,950.00	
Professional Services			
Legal	\$70,000.00	\$ 70,000.00	Monique Norman \$62,000/Lloyd Gooselink \$8,000
Engineering/Hydrologist - Advanced Groundwater	\$0.00	\$ 130,000.00	Advanced Groundwater Solutions - \$130,000
Engineering/Hydrologist - GW Consultants	\$70,000.00	\$ 17,000.00	GW Consultants (John Seifert) - \$17,000
ArcGIS Program/hosting	\$63,000.00	\$ 63,600.00	Half Associates - Hosting/Support/Repairs/Update Platform - \$63,600
Annual Audit	\$4,800.00	\$ 4,800.00	Milberger, Nesbitt & Ask - \$4,800

Court Reporting	\$12,000.00	\$	12,000.00	Transcript permit hearings & board meetings - Kennedy Reporting Services - \$12,000
Information/Technology	\$6,000.00	\$	6,600.00	Jeff Skelton - \$6,600
Subtotal	\$ 225,800.00	\$	304,000.00	
Other Services				
Miscellaneous	\$4,000.00	\$	4,600.00	Sparklett's/Fish Window Cleaning/Allstar Pest Control/Raquel (monthly Raquel Sanchez (monthly office cleaning) - \$2,400 Fish Window Cleaning - \$225 Mike's Pest Control - \$400 Intuit QuickBook - \$520
Bonds/Liability Insurance	\$4,500.00	\$	4,200.00	Texas Municipal League IRP/Director bonds Victor Insurance Managers Inc. - \$420 Texas Municipal League IRP - \$3,780
Memberships	\$2,700.00	\$	3,100.00	TAGD/TWCA/TGWA/Sam's Club Texas Alliance of Groundwater Districts - \$2,275 Texas Water Conservation Association - \$425 Texas Ground Water Assciation \$500 Sam's Club - \$100 Inclusive of Board members attendance at the Texas Groundwater Summit/Law conferences/TAGD
Travel/Training	\$10,000.00	\$	10,000.00	meetings Hyatt Regency Hill Country Resort & Spa Texas Alliance of Groundwater Districts
Utilities	\$3,500.00	\$	4,000.00	City of Hearne/Atmos Energy City of Hearne (Electric/city services \$2,975 Atmos Energy (natural gas) \$1,025
Telephone/ISP/Web Hosting	\$2,500.00	\$	3,000.00	Verizon/Brazos WiFi/Adding data to one laptop & one iPad Verizon - \$1,375 Brazos Wifi - \$1,250 Ubiquity - \$120
Advertising/Meetings	\$1,200.00	\$	1,200.00	Eagle legal notices/Zoom annual subscription & recordings The Eagle - \$300 Country Creations \$350
Vehicle Fuel/Maintenance	\$10,000.00	\$	12,000.00	Fuel/maintenance/auto repair **** Mansfield Oil Company \$7,000 RAM Auto Services Discount Tire Hearne Carquest -\$500 Jentsch Motors Shammy Carwash
Part-time Employee (Well Assistance)	\$8,500.00	\$	30,000.00	Part-time - Assisting Simsboro well verification **** John Crabtree - \$30,000
Part-time Employee (Office)	\$0.00	\$	7,000.00	Part-time - Data input for Well Assistance Program **** Taelor Suarez -\$7,000

Subtotal	\$	46,900.00	\$	79,100.00	
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Grant Program/Other Expenses

Ag Irrigation Remote Technology - New	\$	10,000.00	\$	10,000.00	50/50 cost-share on new units
Ag Irrigation - Soil Moisture Sensors - Pilot	\$	10,000.00	\$	10,000.00	50/50 cost-share on new units
BVWaterSmart Network	\$	32,000.00	\$	32,000.00	Maintenance of website/weather equipment City of College Station - \$27,500 Wickson Creek SUD - \$4,500
Water Well Plugging	\$	20,000.00	\$	20,000.00	75/25 cost share Brien Water Wells M/W Drilling Siegert Water Wells Williams Water Wells
Depreciation	\$	4,325.00	\$	13,325.00	Depreciation on new District truck/office building
Building Maintenance	\$	3,000.00	\$	3,000.00	Care of District Office Lopez Construction Templeton Electric Tru-Service Company

Subtotal	\$	79,325.00	\$	88,325.00	
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Salaries

Salaries (Gross)	\$234,807.12	\$	254,561.33	\$6,000 increase for both Cynthia, Megan 6% ↑ (Alan); cashed vacation time not taken by District staff (\$10,601.20) Alan Day - \$108,491.22 Cynthia Lopez - \$71,828.21 Megan Lamb - \$61,307.50 Alan Day (Cashed Vacation) - \$7,872 Cynthia Lopez (Cashed Vacation) - \$5,064
Medicare/SS	\$20,295.35	\$	22,070.47	Contribution is 8.67% of payroll

Subtotal	\$	255,102.47	\$	276,631.80	
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Benefits

Health Insurance	\$33,500.00	\$	36,916.20	TML (Blue Cross Blue Shield) Texas Municipal League Health Benefits Pool \$36,916.20
Retirement	\$32,803.00	\$	35,027.64	TCDRS (Decrease from 13.97% to 13.76% (100% funded ratio) Texas County & District Retirement System - \$35,027.64
UAAL (Unfunded Act. Accrued Liability)	\$	3,331.00	\$	3,000.00 Texas County & District Retirement System - \$3,000

Subtotal	\$	69,634.00	\$	74,943.84	
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Totals \$ 730,111.47 | \$ 883,950.64

*** Line item expenditures will source both the District Operating Fund & District Well Assistance Fund

CAPITAL EXPENDITURES BUDGET - FY2023

New District Truck \$ 50,000.00

VENDORS/EMPLOYEES (2023)

Adobe Acrobat DC Pro - \$650
Microsoft Office 365 Business - \$1,450
Trend Micro - \$100
GoDaddy - \$750
Dell - \$4,000
UBEO - \$4,200
UBEO LLC - \$2,000
Quill - \$3,300
Batteries Plus Bulbs \$250
United States Postal Service \$1,200
Texas AgriLife Extension - \$200
Brazos 4-H Adults Leaders- \$300
Texas 4-H Youth Development Foundation- \$2500
Firmin Business Forms (tri-fold brochures) \$500
Hach Company (lab supplies) - \$3,000
KBTX Media - \$21,750
Katina Osth (part-time help) - \$3,000
Solonist Canada Ltd. (E-line supplies) \$750
Hatfield & Company (gauge calibration) \$300
Linde Gas & Equipment (helium) \$200
Eno Scientific \$500
Hearne Ace Hardware - \$250
Monique Norman \$62,000
Lloyd Gooselink \$8,000
Advanced Groundwater Solutions - \$130,000
GW Consultants (John Seifert) - \$17,000
Halff Associates - Hosting/Support/Repairs/Update Platform - \$63,600
Milberger, Nesbitt & Ask - \$4,800
Kennedy Reporting Services - \$12,000
Jeff Skelton - \$6,600
Raquel Sanchez (monthly office cleaning) - \$2,400
Fish Window Cleaning - \$225
Mike's Pest Control - \$400
Intuit QuickBook - \$520
Victor Insurance Managers Inc. - \$420
Texas Municipal League IRP - \$3,780
TAGD/TWCA/TGWA/Sam's Club
Texas Alliance of Groundwater Districts - \$2,275
Texas Water Conservation Association - \$425
Texas Ground Water Association \$500
Sam's Club - \$100
Hyatt Regency Hill Country Resort & Spa (Texas Groundwater Summit)
Texas Alliance of Groundwater Districts (Texas Groundwater Summit)
City of Hearne (Electric/city services) \$2,975
Atmos Energy (natural gas) \$1,025

Verizon - \$1,375
Brazos Wifi - \$1,250
Ubiquity - \$120
The Eagle - \$300
Country Creations \$350
Mansfield Oil Company \$7,000
RAM Auto Services
Discount Tire
Hearne Carquest -\$500
Jentsch Motors
Shammy Carwash
John Crabtree - \$30,000
Taelor Suarez -\$7,000
City of College Station - \$27,500
Wickson Creek SUD - \$4,500
Brien Water Wells
M/W Drilling
Siegert Water Wells
Williams Water Wells
Lopez Construction
Templeton Electric
Tru-Service Company
Alan Day - \$108,491.22
Cynthia Lopez - \$71,828.21
Megan Lamb - \$61,307.50
Alan Day (Cashed Vacation) - \$7,872
Cynthia Lopez (Cashed Vacation) - \$5,064
Contribution is 8.67% of payroll
Texas Municipal League Health Benefits Pool \$36,916.20
Texas County & District Retirement System - \$38,027.64