

## **Item 5 – Personnel/RFP Committee Contract Services Recommendations – FY 2020**

Committee Members: Pete Brien (Chair), Bill Harris, Jan Roe

The Personnel/RFP Committee met Thursday, September 19, 2019 to discuss professional services rendered during 2018-2019, determine if a need existed to send out requests for qualifications on any of the service positions, and develop recommendations for the Board to consider at the October 10, 2019 board meeting.

After discussion of professional services rendered during fiscal year 2018-2019, the following recommendations were developed for the Board's consideration:

1. **Engineering/Hydrology** – Ground Water Consultants (John Seifert) met and exceeded performance expectations and should be retained for FY 2020.
2. **Legislative Consultant** – Heather Harward has performed at a very high level during both 85<sup>th</sup> and 86<sup>th</sup> legislative sessions lobbying for the interests of the District. Heather far exceeded expectations and should be retained for fiscal year 2020.
3. **Hosting of District Data/ArcGIS** – Halff Associates continued to work closely with District staff in developing our database portal performing at a very high level. Retention of services for FY 2020 is recommended.
4. **Auditing** – Milberger, Nesbitt, and Ask continued to meet District expectations. It is recommended that the district continue to use these services for audit purposes in FY 2020 with the following statements;
  - Russell Armagost is currently the only auditor on staff.
  - Russell's audit has reviewed by one on the principles in the firm each year he has audited the District.
  - We will require the review alternate among the principles each year in order to get an objective evaluation of the audit.
5. **Information/Technology** – Jeff Skelton has been the only IT contractor retained by the District since its inception. Jeff continues to do an outstanding job and should be retained for FY 2020.

It is the recommendation of the General Manager and the Personnel/RFP Committee that the Board accept and approve the professional service contractors proposed by the committee for FY 2020.