

## **Item 6 – Recommendation to Advertise RFQ – Legal Counsel**

The Personnel Committee met on September 19, 2019 to review and evaluate the contract services for the previous twelve months and to prepare a recommendation to the Board for FY2020. The committee members had a lengthy and thorough discussion concerning legal counsel.

The committee coalesced around the recommendation to publish a Request for Qualifications (RFQ) for Legal Counsel and prepare a form to accomplish to be used during the search process. If the Board chooses to follow the recommendation to advertise an RFQ – Legal Counsel, attached is a draft form created by the committee to be completed by prospective individuals/firms. This form would need to be approved before moving forward with the advertisement.

It is the recommendation of the Personnel/RFP committee to publish a Request for Qualifications for Legal Counsel and approve the RFQ form created by committee for use in the search process.