

Item 5 – Consideration of Amendments to Approved 2019 Operating Budget

Following a lengthy discussion during the November 8, 2018 board meeting, no action was taken on adopting a 2019 water production fee schedule. The Budget/Finance Committee suggested they would meet and continue discussions of 2019 fee rates.

The committee met on November 16, 2018 with the intent of making a recommendation to Board on fee rates during the December 13, 2018 board meeting. During the meeting, the committee members recommended the Board consider making adjustments to recently approved 2019 District Operating Budget attempting to balance expenditures and projected income.

The following adjustments to the 2019 Operating Budget are recommended by the committee:

Public Education – Reduce from \$42,000 to \$32,000 by trimming the amount of air time (conservation spots) back to 2015 & 2016 levels. Savings: **(\$10,000.00)**

Engineering/Hydrology – Reduce from \$80,000 to \$70,000. Savings: **(\$10,000.00)**

Grant Program

- **Lawn Irrigation Network** – Reduce from \$42,500 to \$32,000 by eliminating cellular update portion of the grant mirroring 2017 budget allocations. Savings: **(\$10,500.00)**
- **Well Plugging** – Reduce from \$20,000 to \$10,000. Savings: **(\$10,000.00)**
- **SWCD Grant** – Eliminate the SWCD grant. Savings: **(\$8,200.00)**

Depreciation (fully funded) – Elimination of this line item from the budget. Not an expenditure. Savings: **(\$17,000.00)**

Total for recommended budget amendments **(\$65,700.00)**

Suggested sunseting of public water supply credit **(\$10,225.00)**

Committee Members: Stephen Cast, Pete Brien, Jayson Barfknecht

Brazos Valley Groundwater Conservation District
 FY 2019 Approved Operating Budget
 November 8, 2018

	Adopted FY 2019	Proposed Amendment FY 2019	Notes	Adjustments to Budget
Supplies				
Computing Services /Software/Website	\$3,500.00	\$3,500.00	Website work/Equipment (new hard drive) Supplies/Documation/copies/miscellaneous	
Office Supplies/Services	\$10,000.00	\$10,000.00	professional services	
Postage	\$1,000.00	\$1,000.00		
Public Education	\$42,000.00	\$32,000.00	TV educational spots/Major Rivers/meetings/supplies/WET Project/CORE Teacher group	\$ (10,000.00)
Field Services	\$2,000.00	\$2,000.00	Field/monitoring supplies	
Miscellaneous	\$1,000.00	\$1,000.00	Petty cash for invoices paid by staff	
Subtotal	\$59,500.00	\$49,500.00		
Professional Services				
Legal	\$125,000.00	\$125,000.00	Monique Norman/TML deductible	
Engineering/Hydrologist	\$80,000.00	\$70,000.00	WSP-USA	\$ (10,000.00)
ArcGIS Program/hosting	\$6,500.00	\$6,500.00	Halff Associates - Hosting/Support	
Legislative Consultant	\$42,500.00	\$42,500.00	Heather Harward	
Audit	\$4,350.00	\$4,350.00	Milberger, Nesbitt & Ask	
Information/Technology	\$3,500.00	\$3,500.00	Jeff Skelton	
Data for LeapFrog 3D model	\$0.00	\$0.00	Allan Standon	
Court Reporting	\$8,500.00	\$8,500.00		
Subtotal	\$270,350.00	\$260,350.00		
Other Services				
Miscellaneous	\$5,000.00	\$5,000.00	Sparklett's/Fish Window Cleaning/Mike's Pest Control/Raquel (monthly office cleaning)/QuickBooks Payroll/Quick Books Update/Office repairs (Elec./AC)/Bryan Eagle	
Bonds/Liability Insurance	\$4,000.00	\$4,000.00		

Memberships	\$2,125.00	\$2,125.00	TAGD/TWCA/TGWA/Sam's Club (2018)	
			Inclusive of Board members attendance at the Texas Groundwater Summit/Law conferences/TAGD meetings/Water for Texas Conference	
Travel/Training	\$10,000.00	\$10,000.00		
Utilities	\$3,500.00	\$3,500.00		
Telephone/ISP/Web Hosting	\$3,500.00	\$3,500.00		
Advertising/Meetings	\$1,000.00	\$1,000.00		
Vehicle Fuel/Maintenance	\$10,000.00	\$10,000.00	Fuel/maintenance/tires (2019)	
Subtotal	\$39,125.00	\$39,125.00		
Grant Program				
Lawn Irrigation Network	\$42,500.00	\$32,000.00	Maintenance of website/weather equipment	\$ (10,500.00)
Water Well Plugging	\$20,000.00	\$10,000.00	75/25 cost share	\$ (10,000.00)
SWCD Grant	\$8,200.00	\$0.00		\$ (8,200.00)
Subtotal	\$70,700.00	\$42,000.00		
Salaries				
			3% increase across the board/cashed vacation time not taken by District staff (\$6,468)	
Salaries (Gross)	\$209,996.00	\$209,996.00		
Medicare/SS	\$18,206.65	\$18,206.65	Contribution is 8.67% of payroll	
Subtotal	\$228,202.65	\$228,202.65		
Benefits				
Health Insurance	\$31,163.04	\$31,163.04	No increase 2018-19	
Retirement	\$25,500.00	\$25,500.00	Contribution is 12.49% of payroll	
			Pay \$7,000 now to catch up 2016 & 2017 UAAL (\$6,803) allowing for \$0 budgeting for 2019 and for the foreseeable future. Currently 97.2% funded. 2018 budget amendment should be considered	
UAAL (Unfunded Act. Accrued Liability)	\$0.00	\$0.00		

Subtotal	\$56,663.04	\$56,663.04	
Depreciation (fully funded)	\$17,000.00	\$0.00	\$ (17,000.00)
Totals	\$741,540.69	\$675,840.69	
Public Water Supply credit sunset			\$ (10,225.00)
Total reduction of budget and extra revenue			\$ (75,925.00)