

Item 3 – FY 2027 Contracted Services Recommendations

Committee Members:

John Elliott – Chair
Mark Carrabba
Campbell Young

The Personnel Committee has considered recommendations put forth by the General Manager for FY 2027 contracted services. The committee members were provided an assessment of performance by each of the seven (7) contracted entities. Each entity has performed admirably, meeting or exceeding expectations. Currently contracted services include:

- Advanced Groundwater Solutions (James Beach) – Hydrogeological Services
- Norman Law (Monique Norman) – Legal Services
- Lloyd Gosselink – Legal Services (Litigation)
- Halff Associates – Database Hosting/ArcGIS
- Seidel Schroeder CPA – Audit Services
- Sabrina Brown Consulting – Legislative Consultant
- Jeff Skelton – IT Services

Current proof of professional liability insurance is required by Board action to encompass both Legal and Engineering/Hydrogeological services. The document establishing proof of insurance for legal services has been provided to District staff. They have been deemed to be in order.

Having received feedback and input from committee members, it is the opinion of the General Manager that the above listed entities should be retained for FY 2027 and recommends no Requests for Qualifications (RFQs) be posted for any contracted service areas of expertise.

The General Manager recommends the Board approve the above listed entities to perform the prescribed contracted services for FY 2027 and the General Manager engage with each to obtain an executed contract.

Following the review of all contracts and suggested budgetary needs listed in each of the contracts, the General Manager proposes the following FY2025 budget recommendation for board approval.

Engineering/Hydrologist	\$130,000.00	James Beach (AGS)
Legal Services	\$68,500.00	Monique Norman
Legal Services	\$75,000.00	Lloyd Gosselink
Database Hosting/ArcGIS	\$10,000.00	Half Associates
Auditing Services		TBD
IT Services	\$7,000.00	Jeff Skelton

It is the recommendation of the Personnel Committee and the General Manager to execute contracts with the above listed contractors for FY2025 using the estimated and/or actual budgeted amounts.