

## **Item 4 – Budget/Finance Committee Meeting Contractor Recommendations**

### Committee Members:

Lisa Rolke – Chair  
Stephen Cast  
John Elliott

The Budget/Finance Committee met September 17, 2025, to deliberate on the following items and develop recommendations for Board consideration at the Regular Board Meeting on October 9, 2025.

1. Review FY2025 Performance of District contractors
2. Determine if Requests for Qualifications for any contracted positions are needed for FY2025
3. Formulate FY2025 contractor recommendations for presentation to the Board

Current proof of professional liability insurance is required by Board action to encompass both Legal and Engineering/Hydrogeological services. The document establishing proof of insurance for legal services has been provided to District staff. They have been deemed to be in order.

The General Manager provided the committee an assessment of performance by each of the six (6) contracted entities. These include:

Advanced Groundwater Solutions (James Beach) – Hydrogeological Services  
Monique Norman – Legal Services  
Lloyd Gosselink – Legal Services  
Half Associates – Database Hosting/ArcGIS  
Seidel Schroeder CPA – Audit Services  
Jeff Skelton – IT Services

It was the opinion of the General Manager the six (6) contractors had performed in an outstanding manner over the past 12-month period and should be retained for FY 2026. The General Manager went on to recommend that no Requests for Qualifications (RFQs) be posted for any of the contracted services area of expertise.

Following the review of all contracts and suggested budgetary needs listed in each of the contracts, the General Manager and Budget/Finance committee members propose the following FY2026 budget recommendation for board approval.

Engineering/Hydrologist	\$200,000.00	James Beach (AGS)
Legal Services	\$100,000.00	Monique Norman
Legal Services	\$500,000.00	Lloyd Gosselink
Database Hosting/ArcGIS	\$37,000.00	Half Associates
Auditing Services	\$16,000.00	Seidel Schroder CPA
IT Services	\$7,000.00	Jeff Skelton

It is the recommendation of the Personnel Committee and the General Manager to execute contracts with the above listed contractors for FY2026 using the estimated and/or actual budgeted amounts.