



Minutes
BRAZOS VALLEY GROUNDWATER CONSERVATION DISTRICT
Regular Board Meeting
Thursday, January 12, 2023 at 2:00 p.m.

Stephen Cast called the meeting to order at 2:00 p.m.

Directors present:	Stephen Cast	President
	Jayson Barfknecht	Vice President
	David Stratta	Secretary
	Chris Zeig	Treasurer
	Mark Carrabba	Director
	John Elliott	Director
	Jeff Kennedy	Director
	Gary Mechler	Director

Staff present:	Alan M. Day	General Manager
	Cynthia Lopez	Office Manager
	Monique Norman	Attorney
	James Beach	Hydrologist

Regular Board Meeting

Call meeting to order

Pledge of Allegiance

Declare quorum present

Public Comment – Cathy P. Gaas

- a) Non-agenda items
- b) Agenda items

1. Election of officers for the 2023 calendar year as required by District Bylaws. Officers elected are as follows:

Stephen Cast, President
Jayson Barfknecht, Vice President
Chris Zeig, Treasurer
David Stratta, Secretary

2. Discussion and possible action on minutes of the December 8, 2022 Permit Hearing & Regular Board Meeting. **A motion was made by Mark Carrabba, second by Jayson Barfknecht to approve the minutes for December 8, 2022 as presented to the Board. The motion passed unanimously.**
3. Discussion and possible action on ratification of invoices paid for services rendered for the month of December 2022. **A motion was made David Stratta, second by Gary Mechler to approve the ratification of invoices for the month of December 2022. The motion passed unanimously.**

4. Financial Report for the month of December 2022. **A motion was made by Chris Zeig, second by John Elliott to approve the financial report for the month of December 2022 as presented to the Board. The motion passed unanimously.**
5. Discussion and possible action related to signatories on Certificates of Deposit purchased for the District by the District Investment Officer. **A motion was made by Mark Carrabba, second by Chris Zeig to approve the order designating the depository and signatories for District funds for Guarantee Bank, for accounts including CD's, that the disbursements have to be signed by at least two directors or by the general manager and a director as assigned by the president as signatories. Documents related to the CDs shall be signed by at least two directors designated by the president as signatories. The motion passed unanimously.**
6. Discussion and possible action on amendments to the FY 2023 District Operating Budget related to the updating of the District database platform to be performed by Halff Associates. **A motion was made by Mark Carrabba, second by Jayson Barfknecht to amend the FY2023 District Operating Budget adding \$57,000 to the Halff Associates line item for updating to a new database platform. The motion passed unanimously.**
7. Discussion and possible action approving the FY 2022 invoiced items to be charged to the District Well Assistance Fund for work performed and materials purchased related to the initial \$200,000 agreed upon deposit made by UW Brazos Valley Farm, LLC in preparation for future effects of pumping. **A motion was made by Jayson Barfknecht, second by John Elliott to approve the \$11,286.95 transfer of funds from the District Well Assistance Fund to the BVGCD checking account. The motion passed unanimously.**
8. Discussion and possible action on items that are to be charged to the District Well Assistance Fund beginning January 1, 2023 and forward for work performed and materials purchased related to the initial \$200,000 agreed upon deposit made by UW Brazos Valley Farm, LLC in preparation for future effects of pumping. **A motion was made by Chris Zeig, second by Jayson Barfknecht to take no action on Item 8. The motion passed unanimously.**
9. Discussion and possible action on adjustment of 2022 reported pumping on UW Brazos Valley Farm, LLC Historic Use permit BVHU-1058. **A motion was made by David Stratta, second by Mark Carrabba to wait for a report from Dana Porter validating reported 2022 production. The motion passed unanimously.**
10. Discussion and possible action on a protocol for obtaining quotes for work to be performed for the District and a spending level to trigger obtaining quotes. **No action taken.**
11. Discussion and possible action on financial support for a shared database for GMA 12 member districts. **No action taken.**
12. General Manager's Report
 - a) Drought Monitor Report
 - b) Wells permitted pursuant to District Rule 8.3(j)

- c) Report of Fazzino court decisions – Monique Norman
- d) GMA 12 DFC Update
- e) Legislative Update – 88th Legislative Session
- f) District Business & Activities
- g) Management Plan Update

13. Discussion and possible future agenda items.

14. Adjourn @ 4:03 p.m.

Signed this 9th day of February 2023

David Stratta, Secretary

The Board of Directors may meet in closed session, pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071-551.076, to:

- (1) consult with attorney ;
- (2) deliberate regarding the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third person;
- (3) deliberate a negotiated contract for a prospective gift or donation to the District if deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third person;
- (4) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a Board member or District employee;
- (5) to receive information from employees or question employees, but not deliberate public business or agency policy that affects public business; and
- (6) to deliberate the deployment or specific occasions for implementation of security personnel or devices.