

## **Item 9 - Personnel Committee Meeting Summary & Hydrogeological Contractor Recommendation**

September 7, 2022

### Committee Members:

Stephen Cast – Chair  
Gary Mechler  
Linda Pecina

The Personnel Committee met September 7, 2022 to deliberate on the following items and develop recommendations for Board consideration at the Regular Board Meeting on September 8, 2022.

1. Review proof of professional liability insurance on current contractors being considered for FY2023 services (Legal)
2. Review FY2022 Performance of District contractors
3. Review FY2023 Contractual Proposals from District contractors and formulate recommendations for presentation to the full board
4. Review Statements of Qualification received in response to the Request for Qualifications issued by the District relating to FY2023 contracted hydrogeological services and formulate a recommendation for presentation to the full board

John Seifert notified the District in early July 2022 that he will be scaling back on contracted work beginning in January 2023 and will no longer seek to be the lead hydrologist but rather serve as supplementary consultant for FY2023. This put the District in the position to issue a Request for Qualifications (RFQ) for hydrogeological services in July 2022. Submission of Statement of Qualifications (SOQs) by interested parties was due in the District Office by close of business August 12, 2022. Five entities submitted SOQs for consideration:

Allan R. Standen, LLC (ARS)  
INTERA  
Daniel B. Stephens & Associates (DBSA)  
Advanced Groundwater Solutions, LLC (AGS)  
Collier Environmental Consultants, Inc. (CCINC)

Each of the candidates provided profession liability insurance to the District as required by the RFQ issued.

Each submission was reviewed by the committee members using the following criteri:

- Responsiveness
- Experience/Ability
- Qualifications

- References
- Other Intangibles

Following the review and ranking of all SOQs submitted, it is the unanimous recommendation by the Personnel Committee and General Manager to enter into contractual negotiations with Advanced Groundwater Solutions, LLC to determine the fee structure of a contract with the District for FY2023. Further, the committee and General Manager ask that the Board agree to forego the interview process of any remaining candidates.