

Item 4 – Suggested District Bylaw Revisions – Budget/Finance Committee

Budget/Finance Committee Members

Jayson Barfknecht – Chair

Chris Zeig

Jeff Kennedy

The Budget/Finance Committee was tasked with reviewing the purchasing and quoting protocols established by the District and to make recommendations to the Board for possible revisions to the District Bylaws. The committee met Monday, February 6, 2023 and has made the following recommendations:

It is the recommendation of the Budget/Finance Committee and the General Manager to adopt the above listed revisions to the District Bylaws.

10.9. Purchasing.

The Board shall have the right to purchase all materials, supplies, equipment, vehicles, and machinery needed by the District to perform its purposes.

- A. Expenditures to acquire goods or services valued at greater than \$25,000 require approval by the Board in advance, unless an emergency occurs that endangers life or property and an emergency acquisition requiring an expenditure greater than \$25,000 and if within budget constraints, shall be presented to the Board for approval and validation at its next following meeting. Emergency acquisitions valued at less than \$10,000 may be made by the General Manager and approved by the Board President without prior Board approval and if within budget constraints.
- B. No expenditures may be made that ~~are not authorized by~~ exceed the budgeted line item. This requirement shall not, however, prevent the Board from amending the budget at the same time that it authorizes an expenditure, provided that funds are available in other budget categories or that reserve funds are available.
- C. In the case of acquisitions of goods valued at \$15,000 or more, competitive quotations shall be obtained from three vendors, if possible, and documented for the District's records prior to making the purchase.
- D. The Board may solicit proposals for professional services according to the Professional Services Procurement Act, Chapter 2254, Government Code, Subchapter A.
- E. The Board authorizes purchasing through the State's cooperative local purchasing program, established under Texas Local Government Code 271.081, et seq.
- F. Construction contracts and contracts for the acquisition of materials and machinery requiring the expenditure of \$250,000 or more may be competitively bid, or as provided by law.

10.9. Purchasing.

The Board shall have the right to purchase all materials, supplies, equipment, vehicles, and machinery needed by the District to perform its purposes.

- A. Expenditures to acquire goods or services valued at greater than \$5,000 require approval by the Board in advance, unless an emergency occurs that endangers life or property and an emergency acquisition requiring an expenditure greater than \$5,000 and if within budget constraints, shall be presented to the Board for approval and validation at its next following meeting. Emergency acquisitions valued at less than \$10,000 may be made by the General Manager and approved by the Board President without prior Board approval and if within budget constraints.
- B. No expenditures may be made that exceed the budgeted line item. This requirement shall not, however, prevent the Board from amending the budget at the same time that it authorizes an expenditure, provided that funds are available in other budget categories or that reserve funds are available.
- C. In the case of acquisitions of goods valued at \$5,000 or more, competitive quotations shall be obtained from three vendors, if possible, and documented for the District's records prior to making the purchase.
- D. The Board may solicit proposals for professional services according to the Professional Services Procurement Act, Chapter 2254, Government Code, Subchapter A.
- E. The Board authorizes purchasing through the State's cooperative local purchasing program, established under Texas Local Government Code 271.081, et seq.
- F. Construction contracts and contracts for the acquisition of materials and machinery requiring the expenditure of \$50,000 or more may be competitively bid, or as provided by law.