



**Minutes**  
**BRAZOS VALLEY GROUNDWATER CONSERVATION DISTRICT**  
**Public Permit Hearing and Regular Board Meeting**  
**Thursday, November 10, 2022 at 2:00 p.m.**

**Pete Brien, Vice-President, called the meeting to order at 2:00 p.m.**

Directors present:	Pete Brien Jayson Barfknecht David Stratta Mark Carrabba Gary Mechler	Vice-President Secretary Treasurer Director Director
Directors absent:	Stephen Cast Linda Pecina Chris Zeig	President Director Director
Staff present:	Alan M. Day Cynthia Lopez Megan Lamb Monique Norman John Seifert	General Manager Office Manager Education Coordinator Attorney Hydrologist

**Permit Hearing**

Call Permit Hearing to order  
Roll call of members present

1. Discussion and possible action on the following **Operating Permit Amendment Applications:**

• **One (1) existing permit for Kemp Road, LLC:**

Well #3 – **(BVDO-0309)** Located at: N 30.54168282° W 96.40667595° 1.70 miles S of the intersection of FM 60 and Kemp Road in Brazos County. Permit holder seeks to amend the existing permit lengthening the permit term from one (1) year to five (5) years. The well produces from the Brazos River Alluvium Aquifer. **A motion was made by David Stratta, second by Gary Mechler to approve the operating permit amendment for Kemp Road, LLC extending the permit term from one (1) year to five (5) years as presented to the Board. The motion passed unanimously.**

3. Adjourn Permit Hearing

## **Regular Board Meeting**

Call meeting to order

Pledge of Allegiance

Declare quorum present

Public Comment

a) Non-agenda items

b) Agenda items

1. Discussion and possible action on the Minutes of the October 20, 2022, Public Permit Hearing & Regular Board Meeting. **A motion was made by Mark Carrabba, second by Jayson Barfknecht to approve the minutes of the October 20, 2022 permit hearing and regular board meeting as presented to the Board. The motion passed unanimously.**
2. Review, discussion, and ratification of invoices paid for services rendered for the month of October 2022. **A motion was made by Jayson Barfknecht, second by David Stratta to approve the ratification of invoices paid for services rendered for the month of October 2022 as presented to the Board. The motion passed unanimously.**
3. Financial Report – October 2022 **A motion was made by Mark Carrabba, second by Gary Mechler to approve the financial report for October 2022 as presented to the Board. The motion passed unanimously.**
4. Discussion and possible action on financial support for a shared database for GMA 12 member districts. **No action taken.**
5. Discussion and possible action on the adoption of the FY 2023 District Operating Budget. **A motion was made by Jayson Barfknecht, second by Mark Carrabba to approve the FY 2023 District Operating and Capital Budgets as presented to the Board with the removal of GMA 12 Shared Database line item of \$20,000.00. The motion passed unanimously.**
6. Discussion and possible action on a resolution creating a District Well Assistance Fund Account and designate the General Manager and directors to co-sign checks on the account. **A motion was made by Jayson Barfknecht, second by Mark Carrabba to approve Order 2022-2 establishing the District Well Assistance Fund Account and the designation of the General Manager and directors to co-sign checks on the account with the word “primary” removed from Page 3 of the Order. The motion passed unanimously.**
7. Discussion and possible action on financial support for a shared database for GMA 12 member districts. **No action taken.**
8. General Manager’s Report, **Alan Day, General Manager gave an update to the Board on the reports listed below.**
  - a) Drought Monitor Report
  - b) Wells permitted pursuant to District Rule 8.3(j)
  - c) GMA 12 DFC Update

- d) District Business & Activities
- e) Management Plan Update

- 9. Discussion and possible future agenda items.
- 10. Adjourn

**Signed this 8<sup>th</sup> day of December 2022**

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**Jayson Barfknecht**

The Board of Directors may meet in closed session, pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071-551.076, to:

- (1) consult with attorney ;
- (2) deliberate regarding the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third person;
- (3) deliberate a negotiated contract for a prospective gift or donation to the District if deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third person;
- (4) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a Board member or District employee;
- (5) to receive information from employees or question employees, but not deliberate public business or agency policy that affects public business; and
- (6) to deliberate the deployment or specific occasions for implementation of security personnel or devices.

The Board may also meet in open session on these matters as required by the Texas Open Meetings Act, Texas Government Code § 551.102.

**\*\* Agenda items may be taken out of order at the discretion of the Board Chairman**