



Minutes
BRAZOS VALLEY GROUNDWATER CONSERVATION DISTRICT
Public Permit Hearing and Regular Board Meeting
Thursday, September 8, 2022 @ 2:00 p.m.

Stephen Cast, President called the meeting to order at 2:00 p.m.

Directors present:	Stephen Cast	President
	Jayson Barfknecht	Secretary
	David Stratta	Director
	Mark Carrabba	Director
	Gary Mechler	Director
	Linda Pecina	Director
	Chris Zeig	Director
Directors absent:	Pete Brien	Vice-President
Staff present:	Alan M. Day	General Manager
	Cynthia Lopez	Office Manager
	Megan Lamb	Education Coordinator
	Monique Norman	Attorney
	John Seifert	Hydrologist

Regular Board Meeting

Call meeting to order

Pledge of Allegiance

Declare quorum present

Public Comment

a) Non-agenda items

b) Agenda items

1. Discussion and possible action on the Minutes of the August 10, 2022 Permit Hearing & Regular Board Meeting. **A motion was made by Chris Zeig, second by Mark Carrabba to approve the Minutes for the month of August 10, 2022 as presented to the Board. The motion passed with David Stratta abstaining.**
2. Review, discussion, and ratification of invoices paid for services rendered for the month of August 2022. **A motion was made by Chris Zeig, second by Mark Carrabba to approve the ratification of invoices paid for the month of August 2022 as presented to the Board. The motion passed unanimously.**

3. Financial Report – August 2022 **A motion was made by Jayson Barfknecht, second by Gary Mechler to approve the Financial report for the month of August 2022 as presented to the Board. The motion passed with David Stratta opposing.**
4. Discussion and possible action on the Education/Conservation Committee recommendation to re-adopt the District Water Conservation Plan. **A motion was made by Jayson Barfknecht, second by Chris Zeig to approve re-adopting the District Water Conservation Plan. The motion passed unanimously.**
5. Discussion and possible action on the Education/Conservation Committee recommendation to re-adopt the District Drought Contingency Plan. **A motion was made by Chris Zeig, second by Mark Carrabba to approve re-adopting the District Drought Contingency Plan as presented to the Board. The motion passed unanimously.**
6. Discussion and possible action on draft of Well Assistance Agreement that would be included as part of UW Brazos Valley Farm, LLC permit application and related notice. **No action taken.**
7. Discussion and possible action on holding a public meeting to address questions related to UW Brazos Valley Farm, LLC permit application and Well Assistance Agreement. **A motion was made by Chris Zeig, second by Gary Mechler to approve holding a public meeting to address questions related to UW Brazos Valley Farm, LLC permit application and well assistance agreement. The motion passed unanimously.**
8. Discussion and possible action on the Personnel Committee recommendation for contracted services for FY2023. **A motion was made by Mark Carrabba, second by Jayson Barfknecht for approval on the Personnel Committee recommendation for contracted services for FY2023. The motion passed with David Stratta opposing.**
9. Discussion and possible action on the Personnel Committee recommendation for hydrogeological contracted services for FY2023. **A motion was made by Chris Zeig, second by Jayson Barfknecht to approve the recommendation from the Personnel Committee for Advanced Groundwater Solution, LLC as the hydrogeological services for FY2023. The motion passed with David Stratta opposing.**
10. Discussion and possible action on hiring a part time employee for the remainder of FY 2022. **Agenda Items #10 & #12 opened simultaneously. A motion was made by Mark Carrabba, second by Jayson Barfknecht to hire a part time employee for the remainder of 2022 and to amend the FY2022 District Operating budget adding \$8,500.00 for the part time position.**
11. Discussion and possible action on approving the Halff Associates Task Order 33 upgrading the District database to a new platform and integrating a well assistance database. **Agenda Items #11 & #12 opened simultaneously. A motion was made by Gary Mechler, second Chris Zeig to amend the budget to approve the Halff Associates Task Order 33 on upgrading the District database at \$57,000. The motion passed unanimously.**
12. Discussion and possible action on amending the 2022 District Operating Budget related to personnel and database needs. **Action taken simultaneously in Agenda Items #10 & #11.**

13. General Manager's Report **Alan Day, General Manager gave an update to the Board on the reports listed below.**
 - a) Drought Monitor Report
 - b) Wells permitted pursuant to District Rule 8.3(j)
 - c) GMA 12 DFC Update
 - d) District Business & Activities
 - e) Management Plan Update
14. Discussion and possible future agenda items.
15. Adjourn

Signed this 22nd day of September 2022

Jayson Barfknecht, Secretary

The Board of Directors may meet in closed session, pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071-551.076, to:

- (1) consult with attorney ;
- (2) deliberate regarding the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third person;
- (3) deliberate a negotiated contract for a prospective gift or donation to the District if deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third person;
- (4) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a Board member or District employee;
- (5) to receive information from employees or question employees, but not deliberate public business or agency policy that affects public business; and
- (6) to deliberate the deployment or specific occasions for implementation of security personnel or devices.

The Board may also meet in open session on these matters as required by the Texas Open Meetings Act, Texas Government Code § 551.102.

**** Agenda items may be taken out of order at the discretion of the Board Chairman**