



Minutes
BRAZOS VALLEY GROUNDWATER CONSERVATION DISTRICT
112 W. 3rd Street
Hearne, Texas 77859
Thursday, October 10, 2019 at 2:00 p.m.

Jan A. Roe, President, called the Public Permit Hearing and Regular Board Meeting to order at 2:00 p.m.

Directors present:	Jan A. Roe	President
	Mark Carrabba	Vice-President
	Stephen Cast	Treasurer
	Jayson Barfknecht	Director
	Pete Brien	Director
	Bill L. Harris	Director
	David Stratta	Director
Director Absent:	Linda Pecina	Secretary
Staff present:	Alan M. Day	General Manager
	Cynthia Lopez	Office Manager
	Megan Haas	Education Coordinator

Public Permit Hearing

Call Permit Hearing to order
Roll call of members present
Public Comment

- a) Non-agenda items – **No comments from the public**
- b) Agenda items (1) – **No comments from the public**

2. Discussion and possible action on the following **Operating Permit Amendment Application:**

- **One (1) existing well for Dale Carpenter – Well #4 (BVDO-0251) - Located at:**
N 30.855339° W 96.418047° 1.39 miles S of the intersection of Pryor Lane and Dunns Fort Road in Robertson County. The permit holder seeks to amend the existing permit lengthening the permit term from one (1) year to five (5) years. The well produces from the Sparta Aquifer. **A motion was made by David Stratta, second by Jayson Barfknecht to approve the Operating Permit Amendment for Dale Carpenter from one (1) year to five (5) years as presented. The motion passed unanimously.**

3. Adjourn

Regular Board Meeting

Call meeting to order
Pledge of Allegiance
Declare quorum present
Public Comment a) Non-agenda items
 b) Agenda items

1. Discussion and possible action on the Minutes from September 12, 2019 Public Rules Hearing, Public Permit Hearing and Regular Board Meeting. **A motion was made by Pete Brien, second by Bill Harris to approve the minutes of the Public Rules Hearing, Public Permit Hearing, and Regular Board Meeting for September 12, 2019 as presented. The motion passed unanimously.**
2. Review and ratification of payments made for services rendered for the month of September 2019. **A motion was by Bill Harris, second by Pete Brien to approve the ratification of payments made for the month of September 2019. The motion passed unanimously.**
3. Financial Reports – September, 2019. **A motion was made by David Stratta, second by Mark Carrabba to approve the financial report for the month of September 2019 as presented. The motion passed unanimously.**
4. Discussion and possible action on recommendations by the Personnel/RFP Committee regarding those contract services required to provide proof of professional liability insurance coverage. **A motion was made by Pete Brien, second by Bill Harris for Legal Counsel, Engineering/Hydrologist, and Auditor to provide proof of professional liability insurance coverage when contracting with the District. The Information & Technology, Legislative Consultant, and ArcGIS (Halff Associates) are not required to have professional liability insurance. The motion passed with a vote of 5-2 (Opposed Stephen Cast and David Stratta).**
5. Discussion and possible action on recommendations by the Personnel/RFP Committee for contracting of professional services in FY 2020:
 - GW Consultants (John Seifert) – Hydrology
 - Heather Harward – Legislative Consultant
 - Halff Associates (Erin Atkinson) – Database
 - Milberger, Nesbitt & Ask, LLP (Russell Armagost) – Auditor
 - Jeff Skelton – Information & Technology

A motion was made by Bill Harris, second by Jayson Barfknecht to approve the contracts for all six (6) contracts that we have including the five so mentioned by Alan as well as the Legal Counsel. Pete Brien moved to amend the motion by removing Legal counsel, second by David Stratta. The amended motion passed unanimously.

6. Discussion and possible action on a recommendation by the Personnel/RFP Committee for advertisement of a FY 2020 Request for Qualifications (RFQ) – Legal Counsel. **A motion was made by Pete Brien, second by David Stratta to move forward on the advertisement of a FY2020 Request for Qualifications (RFQ) for Legal Counsel. The motion passed on a 4-3 vote (Jayson Barfknecht, Stephen Cast, and Bill Harris opposed).**
7. Discussion and possible action authorizing the Personnel/RFP Committee to review submitted legal counsel RFQs, interview prospective candidates, and make a recommendation for FY 2020 legal counsel contract services to the Board. **A motion was made by Mark Carrabba, second by Pete Brien authorizing the Personnel/RFP committee to receive and review**

legal counsel applications, rank the applicants, and present the ranking to full Board. The motion passed unanimously.

8. Presentation and discussion of the draft 2020 District budget by the Budget/Finance Committee. **Alan Day, General Manager briefed the Board on the draft of the 2020 District budget from the Budget/Finance Committee.**
9. Presentation and discussion of recommendations by the Budget/Finance Committee for proposed 2020 water production fee schedule. **Alan Day, General Manager briefed the Board on the recommendations by the Budget/Finance Committee for the proposed 2020 water production fee schedule.**
10. Presentation of the most recent static water level measurements obtained from all monitoring wells across all aquifers using the Halff Associates hydrograph application. **Alan Day and Megan Haas presented the Board on the monitoring well map from the database.**
11. General Manager's Report
 - a) Drought Monitor Report
 - b) Wells permitted pursuant to District Rule 8.3(j)
 - c) GMA 12 Regional Water Planning Update
 - d) Presentation – Halff Associates Well Bore Application
 - e) Legislative Update
 - f) District Business & Activities
 - g) Management Plan Updates

Alan Day, presented the Board with the reports listed above.

12. Discussion and possible future agenda items

13. Adjourn

Signed this 14th day of November, 2019

Linda Pecina, Secretary

The Board of Directors may meet in closed session, pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071-551.076, to:

- (1) consult with attorney ;
- (2) deliberate regarding the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third person;
- (3) deliberate a negotiated contract for a prospective gift or donation to the District if deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third person;
- (4) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a Board member or District employee;
- (5) to receive information from employees or question employees, but not deliberate public business or agency policy that affects public business; and
- (6) to deliberate the deployment or specific occasions for implementation of security personnel or devices.

The Board may also meet in open session on these matters as required by the Texas Open Meetings Act, Texas Government Code § 551.102.

Agenda items may be taken out of order at the discretion of the Board Chairman